

Area-Wide Soil Contamination

2003 Public Outreach Effort Schedule

Project newsletter: A project newsletter that describes the Task Force preliminary recommendations and includes a questionnaire for providing comments will be developed and distributed.

March 27 to April 29 – Draft project newsletter and associated questionnaire developed

➤ *April 17 to April 24 – Task Force reviews and provides comments on draft newsletter and questionnaire*

May 2 – Printed newsletters and questionnaires are mailed to stakeholders interviewed at beginning of project

May 1 – Final newsletter and questionnaire are posted on Ecology project web page

May 22 – Questionnaires/comments are due back to Ecology

Post Card, email notice, and newspaper ad: Tools for announcing the availability of the project newsletter with the Task Force preliminary recommendations will be developed and distributed. They will include information on how to obtain the project newsletter and how to submit comments.

March 7 to April 17 – Draft post card, email notice and newspaper ads are developed

➤ *April 4 to 11 – Task Force reviews and provides comments on drafts*

April 21 to 29 – Ads will be printed in local newspapers

April 21 – Ecology sends out email notices to stakeholder list (those with email addresses)

April 21 – Ecology sends out post card notices to stakeholder list (those without email addresses)

Focus Group Meetings: Prepare for and hold a few focus group meetings to share information about the Task Force preliminary recommendations and gather comments.

➤ *March 6 – Task Force provides suggestions on organizations to invite to focus group meetings*

March 7 to April 25 – Focus Group meetings are planned and organized

May 2 – Ecology sends out letter inviting organizations to focus group meetings

May 12 to May 15 – Focus Group meetings are held

Comments Summarized: A summary of the comments/input from the project newsletter questionnaires and focus group meetings will be developed and distributed to the project team.

May 16 to May 30 – A summary of the comments/input from the questionnaires and focus group meetings is developed.

➤ *May 30 – Comment Summary emailed to Task Force and project team members for review.*